

Fee Articles of Association of the Regional Library of the Town of Neubrandenburg

§ 1

Subject of the agreement

The town of Neubrandenburg levies fees for the use of the services of the Regional Library of Neubrandenburg and expiry of the loan periods for partial coverage of the operator costs.

§ 2

Definition of fees

- (1) The fees are charged pursuant to Annex 1, which is part of these Articles of Association.
- (2) Late fees may not exceed EUR 25.00 per medium.

§ 3

Fee debtor

- (3) The fee debtor is the person who makes use of the services of the Regional Library or who directly benefits from them.
- (4) Further, the fee debtor is the person who exceeds the loan period.

§ 4

Occurrence and due date of the fee

- (1) The duty to pay fees occurs with the making use of services pursuant to Annex 1, Figure 1 - 5 and Figure 7 - 9.
- (2) When the loan period is exceeded, late fees shall be charged without a reminder being issued by the Regional Library. (Annex 1, Figure 6)
- (3) The fees pursuant to Paragraph 1 shall be due immediately upon utilisation of services. The fees for exceeding the loan period shall be due upon expiry of the final day of the loan period, irrespective of a written warning.

§ 5

Fee discount/exemption

- (1) Minors are exempt from the fee types of Figures 1 a - d of the Annex.
- (2) A one-third discount shall be granted for the fee of Figure 1 a in the Annex.
- (3) Adult pupils, students, trainees, those participating in the German Voluntary Service Programme, youths who are performing a voluntary ecological or social year and the severely disabled, as well as recipients of social services pursuant to SGB II and SGB XII (German Social Welfare Code) are entitled to a discount on the type of fee listed in Paragraph 2 upon presentation of valid documentation.

§ 6
Linguistic forms

Insofar as designations are used in the male or female form in these Fee Articles of Association, these also apply to the other gender.

§ 7
Enforcement

- (1)** The Fee Articles of Association of the Regional Library of the Town of Neubrandenburg come into force on the day of their public announcement on 1 January 2016.
- (2)** At the same time, the Fee Articles of Association of the Regional Library of the Town of Neubrandenburg of 1 January 2008, published in Stadtanzeiger No. 1 of 23 January 2008, shall become defunct.

Neubrandenburg, 24.07.2015

Silvio Witt
Lord Mayor

Insofar as the decree of these Fee Articles of Association constitutes a violation of procedural and formal regulations, this claim can no longer be asserted pursuant to § 5 Sec. 5 of the municipal code after one year has passed since the public announcement. This limitation does not apply to the violation of notification, consent or announcement regulations.

Annex 1 - Fees for § 2 of the Fee Articles of Association of the Regional Library of the Town of Neubrandenburg (listed in EUR)

Fee	Service	Minor	Adult
1.	Usage fees		
	a) Annual card for a single person	0.00	18.00
	b) <i>Partner annual card</i> for people living together in the same household with the same residential address		25.00
	c) <i>Semi-annual card for a single person</i>	0.00	10.00
	d) <i>Daily card for a single person - no loans</i>	0.00	2.00
	e) <i>Annual card for legal persons</i>		30.00
2.	Issue of a replacement library card	5.50	
3.	Determination of the current residential address due to lack of notification of change of address	According to decree on costs in the business sector of the Ministry of the Interior (Costs Decree of the Ministry of the Interior - KostVO IM M-V) in the current version	
4.	Reservation of a medium on loan	0.50	1.00
5.	<i>Processing fees</i>		
	a) <i>From the 2nd extension per process</i>	1.00	
	b) <i>For damage and/or loss of medium</i>	5.00	
6.	Late fees		
	Per medium per the start of each late day	0.40	
	<i>Processing flat rate</i>	1.00	
7.	Interlibrary loan	0.00	2.00 Plus reimbursement of all expenses
8.	<i>Special research/literature compilations for time of</i>		
	a) <i>Up to 3 hours.</i>	0.00	10.00
	b) <i>Up to 6 hours.</i>	0.00	15.00
	c) <i>More than 6 hours.</i>	0.00	20.00
		Plus reimbursement of all expenses	
9.	Photocopying services, computer and/or (fee-based) database printouts	Reimbursement of expenses pursuant to the current contracts with the suppliers	